

ST. EDWARD SCHOOL REGISTRATION 2012-2013 SCHOOL YEAR

Please check dates and times for your specific category. If students are not registered during their specific category, they will have to register along with the general public during Open Registration.

<p>Monday, January 23rd through Thursday, January 26th</p> <p>8:00 AM to 3:30 PM</p>	<p>IN-HOUSE STUDENTS Students who are currently enrolled at St. Edward School.</p> <p>PRE-K 4 SIBLINGS* Students must be 4 years old by September 30, 2012.</p> <p>PRE-K 3 SIBLINGS*(Application of Intent) Students must be 3 years old by September 30, 2012. If more than 10 families are interested, we will pull names in lottery style fashion.</p>
<p>DAYS OF INTENT TO REGISTER Monday, January 30th & Tuesday, January 31st</p> <p>8:00 AM to 3:30 PM</p>	<p>NEW STUDENTS eligible for PK-4, K, 1ST, 2ND, 3RD All <u>NEW</u> families interested in registering a child for the 2012-2013 school year MUST make an on-site visit to fill out paperwork. These students will be first when considered for Open Registration.</p> <p>CAMPUS TOUR ON TUESDAY, January 31st 10:00 AM</p>
<p>Wednesday, February 1st through Friday, February 3rd</p> <p>8:00 AM to 3:30 PM</p>	<p>ST. EDWARD CHURCH PARISHIONERS -Enrollment is subject to availability New students enrolling in grades Pre-K 4 through 3rd grade. A VERIFICATION FORM stating that the family is registered as church parishioners and are eligible to register MUST be presented before receiving a registration packet. Please contact the church rectory for more details.</p> <p>KINDERGARTEN SIBLINGS* OF ST. EDWARD STUDENTS New students who have not previously attended any school and will be 5 years old by September 30, 2012. Enrollment is subject to availability</p>
<p>*Siblings are children who have an older sibling that either: (1.) is currently enrolled at St. Edward School at the time of registration (2.) previously completed 3rd grade at St. Edward School</p>	
<p>Wednesday, February 8th 10:00 AM Subject to change, see DAY OF INTENT TO REGISTER above</p>	<p>OPEN REGISTRATION – please see DAY of INTENT above</p> <p>First come; first serve for any available openings in all grades provided we have not filled the spots on the Day of Intent inquiry.</p>

**REGISTRATION FEE: \$300.00 PER FAMILY
DIOCESAN FEE: \$12.00 PER CHILD**

Registration & Diocesan Fee must be PAID IN FULL at time of registration.
Please make checks payable to St. Edward School. Post dated checks are not accepted.
Registration & Diocesan Fee are non-refundable.

Please see registration procedures on back of sheet

Procedures for Registration

In-House Students ALL CURRENTLY ENROLLED STUDENTS (and siblings eligible for Pre-K 4 and Pre-K 3)

- ❖ Completed registration packet & payment ***may be sent back to school with students in original envelope*** or mailed to: St. Edward School, 175 Porter Street, New Iberia, La. 70560
- ❖ All tuition and fees must be PAID IN FULL through January before a student can register for the 2012-2013 school year.
- ❖ *Completed packets must be received and dated in accord with the specific category, please note deadline!*

St. Edward Church Parishioners NEW STUDENTS (students in grades Pre-K 4 through 3rd grade)

- ❖ Parent/Guardian must be a registered Church Parishioner
- ❖ ***A Verification Form MUST be signed and approved by pastor to be eligible to register.*** Please contact the church rectory for more details.

DAYS OF INTENT TO REGISTER NEW STUDENTS (students who do not fall in one of the above categories)

- ❖ Parents MUST make an on-site visit and fill INTENT TO REGISTER INFORMATION PACKET.
- ❖ If on February 6th, there are more spots available in a particular grade level than inquires, all children being considered for the grade level will be accepted. If there are less spots available in a particular grade level than inquires, all children being considered for the grade level will be first come/first served on the day of OPEN REGISTRATION.
- ❖ Families will be notified via e-mail or a phone call **ON FEBRUARY 6th** as to the status of the grade level.
- ❖ If needing to have **OPEN REGISTRATION (Wed. February 8th)**, families who have filled out INTENT TO REGISTER INFORMATION PACKET will be considered before families who did not fill out the INTENT TO REGISTER INFORMATION PACKET.

OPEN REGISTRATION:

- ❖ **Packets will be distributed at the time of registration and must be completed at school during the specific category, please note deadline!**
- ❖ Parent/Guardian **MUST** make an on-site visit to St. Edward School to register students.
- ❖ St. Edward Church Parishioners must be listed on parish registry and approved by the pastor.

Requirements for Registration (ALL NEW STUDENTS)

In accord with the Louisiana Department of Education students entering Pre-K 3 must be 3-years-old, Pre-K 4 must be four-years-old and Kindergarten must be five-years-old by September 30th the year of enrollment. ***Please Note: Pre-K 3, Pre-K 4 and Kindergarten students MUST be fully potty trained by the first day of school.***

Copies of the following documents are required at the time of registration and day of intent to register.

- ❖ Birth Certificate
- ❖ Baptismal Certificate
- ❖ Social Security Card
- ❖ Current Immunization Record (must have state seal or signed by physician)
- ❖ Students in grades 1-3 must provide a copy of their most current report card

Required immunizations as mandated by the State of Louisiana for Pre-K 4 and Kindergarten students

- ❖ **MMR** - 2 doses
- ❖ **HBV**- 3 doses
- ❖ **Varicella**- 2 doses
- ❖ **DtaP & Polio** - booster dose administered on or after 4th birthday and prior to school entry